



EVANTAGE SOLUTIONS SDN BHD

# **Computerized Maintenance Management System (CMMS)**

***USER MANUAL***  
**(Generate PM)**

## TABLE OF CONTENT

<b>Scenario.....</b>	4
<b>1. Generate the PM .....</b>	4

# DOCUMENT CONTROL

**Document No** : CMMS/PM/PREVENTIVE/PM07  
**Document Name** : Generate PM  
**Prepared By** : Muhamad Najmi bin Badrila  
**Creation Date** : 20/06/2024  
**Revision** : 1.0

## DOCUMENT REVISION HISTORY

Revision No	Revision Date	By	Description of Changes
1.0	20/06/2024	Najmi	First Version of User Manual – Generate PM

## Scenario

A supervisor wants to generate the PM Master since it is now due to be maintain and turn into a work order for the technician. In this syllabus, we will guide on how to generate PM Master in CMMS Web Core.

## 1. Generate the PM

### What it's for

To generate the PM Master to become a work order for the technician do the maintenance job.

### Generating the PM Master

- 1.1 On the left of the system, click on **Preventive Maintenance > Preventive Maintenance**.

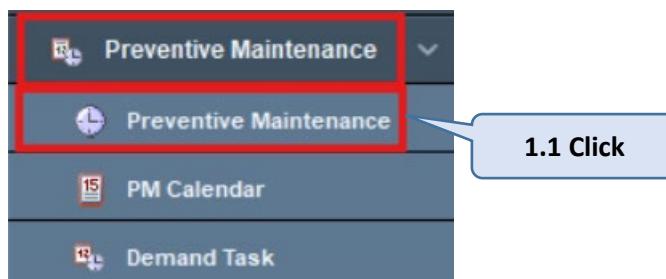


Figure 1.1

- 1.2 PM table view will pop up and click on **Define** button.



Figure 1.2

- 1.3 Fill in define query criteria.

*(Note: Please refer "User Manual – Define Data Query" for detail information).*

Column	Operator	Value
PM No	like	<PM No>

- 1.4 Click on **Retrieve** button to retrieve the following PM Master.

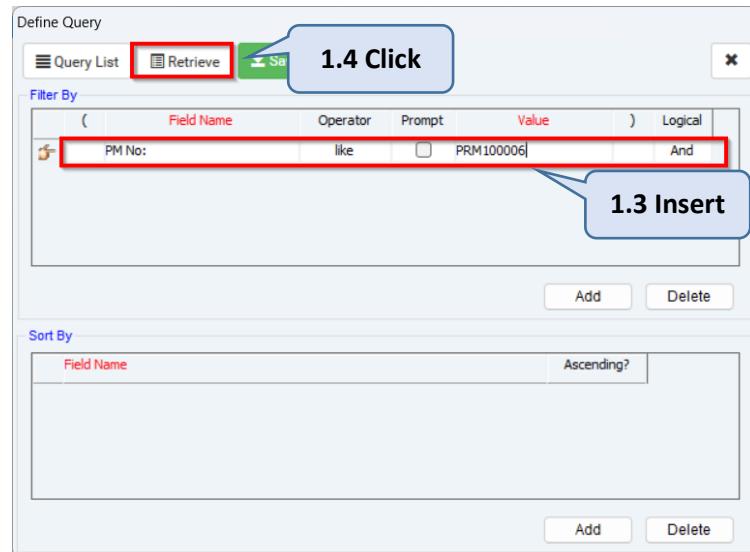


Figure 1.3

1.5 Click on **Generate** button to generate the following PM Master.



Figure 1.4

1.6 A prompt message for PM Generation would popup. Under the PM Selection, tick the Generate all PM Work Order(s) for 1 selected record(s) in the list.

1.7 Click the **Generate** button to generate the following PM Work Order.

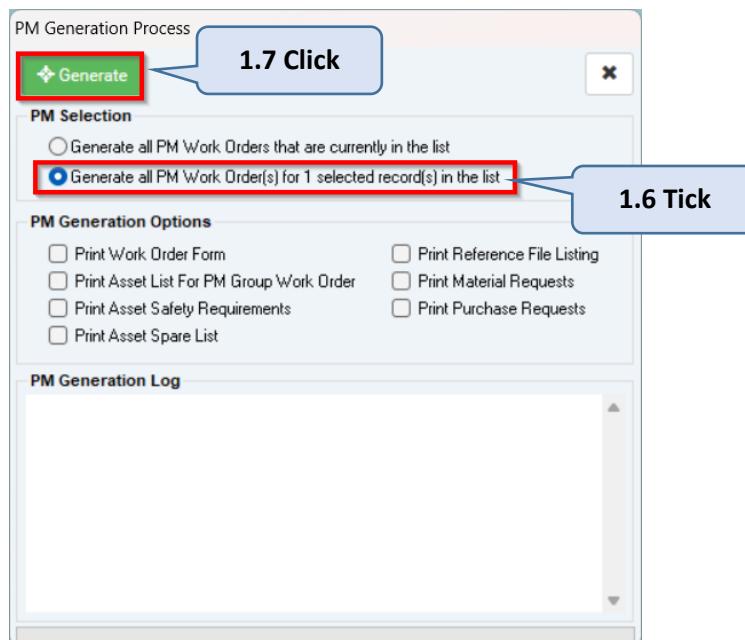


Figure 1.5

- 1.8 The PM Master has now been generated to become a work order and the work order no for PM Work Order usually start with “PWO.....”.
- 1.9 Click the **X** button to close the popup and it will refer back to the PM Master view.

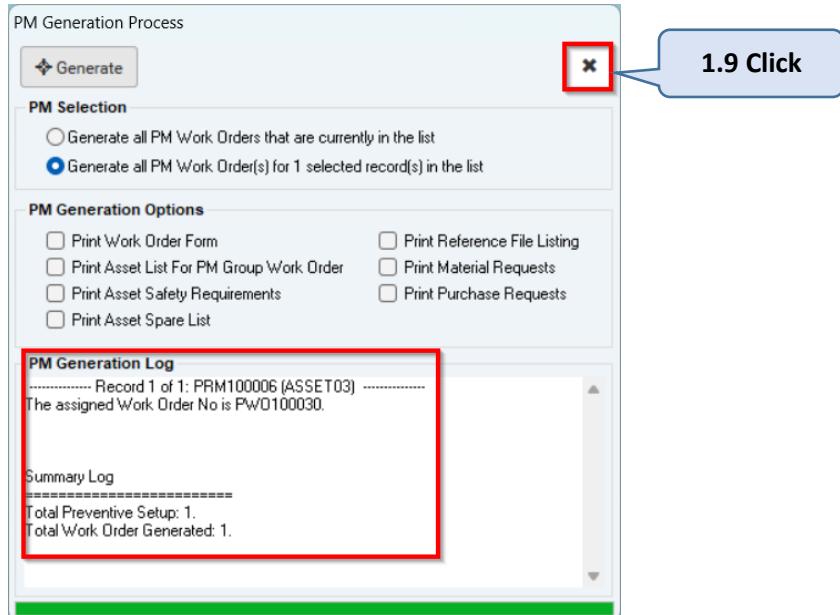


Figure 1.6